

**REPORT OF THE TRUSTEES AND**  
**UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2016**  
**FOR**  
**EUROPEAN SURVEY RESEARCH ASSOCIATION**

Chariot House Ltd  
Chartered Accountants  
6 Salisbury House  
Finsbury Circus  
London  
EC2M 5QQ

**CONTENTS OF THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31ST DECEMBER 2016**

---

	Page
Report of the Trustees	1 to 2
Independent Examiner's Report	3
Statement of Financial Activities	4
Balance Sheet	5
Notes to the Financial Statements	6 to 8
Reconciliation of Income and Expenditure	9
Reconciliation of Funds	10 to 11
Detailed Statement of Financial Activities	12

---

**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31ST DECEMBER 2016**

---

The trustees present their report with the financial statements of the charity for the year ended 31st December 2016. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

The advancement of education for the public benefit in the subject of survey research in particular but not exclusively by holding conferences, producing journals and other educational materials and by such other means as the trustees may determine.

Survey Research Methods is the official journal of The European Survey Research Association (ESRA) and is published electronically with free and open access via the internet. The first issue was published in 2006. The journal is published every four months (three per calendar year).

The journal is edited by Ulrich Kohler of the University of Potsdam, Germany and Jaak Billiet of the Catholic University of Leuven. The editors are supported by a multi-national panel of Associate Editors.

ESRA's peer-reviewed journal aims to be a high quality scientific publication that will be of interest to researchers in all disciplines involved in the design, implementation and analysis of surveys.

The URL of the journal is:

<https://ojs.ub.uni-konstanz.de/srm/>

ESRA organises an international conference every two years. The last conference was in 2015 and held in Reykjavik, Iceland. (<http://www.europeansurveyresearch.org/conference/reykjavik-2015>). The next conference will be in 2017 and will be held in Lisbon, Portugal (<http://www.europeansurveyresearch.org/conference>).

ESRA also run an online mailing list - ESRAnet. This is an email discussion list where members can connect with colleagues to seek advice, share experiences and get the latest news about survey research in Europe. All ESRA members are automatically subscribed to ESRAnet on joining the association.

**ACHIEVEMENT AND PERFORMANCE**

**Charitable activities**

During 2016 ESRA have published 3 issues of the journal Survey Research Methods, containing 16 high-quality, peer-reviewed articles.

In addition, work has been started to organise the 2017 ESRA conference, to be held in Lisbon, Portugal. A call for sessions has been made.

ESRAnet continues to be a valuable source of information and support for ESRA members.

**FINANCIAL REVIEW**

**Principal funding sources**

The principal sources of funding during years when there is no conference is the annual membership fee. During years when there is a conference, the principal sources of funding are membership fees and registration fees.

**Reserves policy**

The trustees are committed to maintaining reserves that will cover at least one year's operating costs as well as covering potential cashflow requirements during years where there is a conference.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, a constitution, and constitutes an association.

**Recruitment and appointment of new trustees**

Trustees are appointed by the president, taking into account their skills and expertise.

**EUROPEAN SURVEY RESEARCH ASSOCIATION**

**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31ST DECEMBER 2016**

---

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Organisational structure**

Charity is managed by a Committee and reports to a General Assembly of the members of the Association.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Charity number**

1150506

**Principal address**

University of Southampton  
Southampton  
Hampshire  
SO17 1BJ

**Trustees**

J Burton  
N Allum  
E Davidov  
G Durrant

**Independent examiner**

Chariot House Ltd  
Chartered Accountants  
6 Salisbury House  
Finsbury Circus  
London  
EC2M 5QQ

**COMMENCEMENT OF ACTIVITIES**

The charity commenced its charitable activities on 2nd November 2012.

Approved by order of the board of trustees on 26th May 2017 and signed on its behalf by:



J Burton - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
EUROPEAN SURVEY RESEARCH ASSOCIATION**

---

I report on the accounts for the year ended 31st December 2016 set out on pages four to eight.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

**Basis of the independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
  - to keep accounting records in accordance with Section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mark Partridge  
FCA  
Chariot House Ltd  
Chartered Accountants  
6 Salisbury House  
Finsbury Circus  
London  
EC2M 5QQ

26th May 2017

**EUROPEAN SURVEY RESEARCH ASSOCIATION**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31ST DECEMBER 2016**

---

	Notes	2016 Unrestricted fund £	2015 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies		2,901	12,782
<b>Charitable activities</b>			
Charitable activity		-	145,342
<b>Total</b>		2,901	158,124
 <b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Charitable activity		18,424	136,371
<b>NET INCOME/(EXPENDITURE)</b>		(15,523)	21,753
 <b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>		118,114	96,361
 <b>TOTAL FUNDS CARRIED FORWARD</b>		102,591	118,114
 <b>CONTINUING OPERATIONS</b>			
All income and expenditure has arisen from continuing activities.			

The notes form part of these financial statements

**EUROPEAN SURVEY RESEARCH ASSOCIATION**

**BALANCE SHEET  
AT 31ST DECEMBER 2016**

	Notes	2016 Unrestricted fund £	2015 Total funds £
<b>CURRENT ASSETS</b>			
Debtors	4	13,064	11,949
Cash at bank		90,607	107,425
		<u>103,671</u>	<u>119,374</u>
 <b>CREDITORS</b>			
Amounts falling due within one year	5	(1,080)	(1,260)
		<u>102,591</u>	<u>118,114</u>
<b>NET CURRENT ASSETS</b>			
		<u>102,591</u>	<u>118,114</u>
 <b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			
		<u>102,591</u>	<u>118,114</u>
 <b>NET ASSETS</b>			
		<u>102,591</u>	<u>118,114</u>
 <b>FUNDS</b>	6		
Unrestricted funds		102,591	118,114
		<u>102,591</u>	<u>118,114</u>
<b>TOTAL FUNDS</b>		<u>102,591</u>	<u>118,114</u>

The financial statements were approved by the Board of Trustees on 26th May 2017 and were signed on its behalf by:

*Jonathan Burton*

J Burton -Trustee

The notes form part of these financial statements

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST DECEMBER 2016**

---

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Taxation**

The charity is exempt from tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Foreign currencies**

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of transaction. Exchange differences are taken into account in arriving at the operating result.

**2. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31st December 2016 nor for the year ended 31st December 2015 .

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31st December 2016 nor for the year ended 31st December 2015 .

**3. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £
<b>INCOME AND ENDOWMENTS FROM</b>	
Donations and legacies	12,782
<b>Charitable activities</b>	
Charitable activity	145,342
<b>Total</b>	<b>158,124</b>



**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31ST DECEMBER 2016**

**3. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued**

	Unrestricted fund £
<b>EXPENDITURE ON</b>	
<b>Charitable activities</b>	
Charitable activity	136,371
<b>Total</b>	136,371
<b>NET INCOME/(EXPENDITURE)</b>	21,753
<b>RECONCILIATION OF FUNDS</b>	
<b>Total funds brought forward</b>	96,361
<b>TOTAL FUNDS CARRIED FORWARD</b>	118,114

**4. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2016 £	2015 £
Other debtors	13,064	11,949

**5. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2016 £	2015 £
Other creditors	1,080	1,260

**6. MOVEMENT IN FUNDS**

	At 1/1/16 £	Net movement in funds £	At 31/12/16 £
<b>Unrestricted funds</b>			
General fund	118,114	(15,523)	102,591
<b>TOTAL FUNDS</b>	118,114	(15,523)	102,591

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31ST DECEMBER 2016**

---

**6. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	2,901	(18,424)	(15,523)
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>2,901</u>	<u>(18,424)</u>	<u>(15,523)</u>

**7. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31st December 2016.

**EUROPEAN SURVEY RESEARCH ASSOCIATION**

**RECONCILIATION OF INCOME AND EXPENDITURE**  
**FOR THE YEAR ENDED 31ST DECEMBER 2015**

---

	Notes	UK GAAP £	Effect of transition to FRS 102 £	FRS 102 £
<b>INCOME AND ENDOWMENTS FROM</b>				
Donations and legacies		12,782	-	12,782
Charitable activities		145,342	-	145,342
		<hr/>	<hr/>	<hr/>
<b>Total</b>		158,124	-	158,124
 <b>EXPENDITURE ON</b>				
Charitable activities		134,967	1,404	136,371
Governance costs		1,404	(1,404)	-
		<hr/>	<hr/>	<hr/>
<b>NET INCOME/(EXPENDITURE)</b>		21,753	-	21,753
		<hr/>	<hr/>	<hr/>

**EUROPEAN SURVEY RESEARCH ASSOCIATION**

**RECONCILIATION OF FUNDS**

**AT 1ST JANUARY 2015**

**(DATE OF TRANSITION TO FRS 102)**

---

	Notes	UK GAAP £	Effect of transition to FRS 102 £	FRS 102 £
		<u>          </u>	<u>          </u>	<u>          </u>
		-	-	-
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		-	-	-
		<u>          </u>	<u>          </u>	<u>          </u>
		-	-	-
		<u>          </u>	<u>          </u>	<u>          </u>
<b>FUNDS</b>		<u>          </u>	<u>          </u>	<u>          </u>
<b>TOTAL FUNDS</b>		-	-	-
		<u>          </u>	<u>          </u>	<u>          </u>

**EUROPEAN SURVEY RESEARCH ASSOCIATION****RECONCILIATION OF FUNDS  
AT 31ST DECEMBER 2015**

---

	Notes	UK GAAP £	Effect of transition to FRS 102 £	FRS 102 £
<b>CURRENT ASSETS</b>				
Debtors		11,949	-	11,949
Cash at bank		107,425	-	107,425
		<u>119,374</u>	<u>-</u>	<u>119,374</u>
 <b>CREDITORS</b>				
Amounts falling due within one year		(1,260)	-	(1,260)
		<u>118,114</u>	<u>-</u>	<u>118,114</u>
<b>NET CURRENT ASSETS</b>				
		<u>118,114</u>	<u>-</u>	<u>118,114</u>
 <b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>				
		<u>118,114</u>	<u>-</u>	<u>118,114</u>
 <b>NET ASSETS</b>				
		<u>118,114</u>	<u>-</u>	<u>118,114</u>
 <b>FUNDS</b>				
Unrestricted funds		118,114	-	118,114
 <b>TOTAL FUNDS</b>		<u>118,114</u>	<u>-</u>	<u>118,114</u>

**EUROPEAN SURVEY RESEARCH ASSOCIATION****DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31ST DECEMBER 2016**

	2016 £	2015 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Subscriptions	2,901	12,782
<b>Charitable activities</b>		
Educational conference income	-	145,342
<b>Total incoming resources</b>	2,901	158,124
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Sundries	-	697
Articles and publications	10,335	7,811
Website costs	6,068	5,487
Bank and merchant account fees	928	4,992
Exchange rate	(1,022)	(6,064)
Travel	1,035	1,456
Sponsorship costs	-	3,210
Educational conference costs	-	117,378
	17,344	134,967
<b>Support costs</b>		
<b>Governance costs</b>		
Accountancy and legal fees	1,080	1,404
<b>Total resources expended</b>	18,424	136,371
<b>Net (expenditure)/income</b>	(15,523)	21,753

This page does not form part of the statutory financial statements