

Report of the Trustees and
Unaudited Financial Statements for the Period 2nd November 2013 to 31st December 2014
for
European Survey Research Association

Chariot House Ltd
Chartered Accountants
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European Survey Research Association

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for the period 2nd November 2013 to 31st December 2014

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European Survey Research Association

Report of the Trustees **for the period 2nd November 2013 to 31st December 2014**

The trustees present their report with the financial statements of the charity for the period 2nd November 2013 to 31st December 2014. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1150506

Principal address

University of Southampton
Southampton
Hampshire
SO17 1BJ

Trustees

J Burton
Dr P J O Sturgis
N Allum

COMMENCEMENT OF ACTIVITIES

The charity commenced its charitable activities on 2nd November 2012.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a constitution, and constitutes an association.

Recruitment and appointment of new trustees

Trustees are appointed by the president, taking into account their skills and expertise.

Organisational structure

Charity is managed by a Committee and reports to a General Assembly of the members of the Association.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The advancement of education for the public benefit in the subject of survey research in particular but not exclusively by holding conferences, producing journals and other educational materials and by such other means as the trustees may determine.

Survey Research Methods is the official journal of The European Survey Research Association (ESRA) and is published electronically with free and open access via the internet. The first issue was published in 2006. The journal is published every four months (three per calendar year).

The journal is edited by Ulrich Kohler of the University of Potsdam, Germany and Jaak Billiet of the Catholic University of Leuven. The editors are supported by a multi-national panel of Associate Editors.

ESRA's peer-reviewed journal aims to be a high quality scientific publication that will be of interest to researchers in all disciplines involved in the design, implementation and analysis of surveys.

The URL of the journal is:

<https://ojs.ub.uni-konstanz.de/srm/>

ESRA organises an international conference every two years. The last conference was in 2013 and held in Ljubljana, Slovenia (<http://www.europeansurveyresearch.org/conference/ljubljana-2013>). The next conference will be in 2015 and will be held in Reykjavik, Iceland (<http://www.europeansurveyresearch.org/conference>).

ESRA also run an online mailing list - ESRAnet. This is an email discussion list where members can connect with colleagues to seek advice, share experiences and get the latest news about survey research in Europe. All ESRA members are automatically subscribed to ESRAnet on joining the association.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

During 2014 ESRA have published 3 issues of the journal Survey Research Methods, containing 15 high-quality, peer-reviewed articles. During 2014, SRM articles were downloaded over 1000 times and articles being viewed/downloaded on average 70 times each. In the year 2014 there were 63 articles submitted to the journal, up from 55 the previous year. There are almost 1300 registered users of the journal.

In addition, work has been done to organise the 2015 ESRA conference, to be held in Reykjavik, Iceland. A call for sessions and papers has been made, with almost 900 submissions for presentations - an increase from the 650 for the 2013 Conference.

ESRAnet continues to be a valuable source of information and support for ESRA members.

FINANCIAL REVIEW

Reserves policy

The trustees are committed to maintaining reserves that will cover at least one year's operating costs.

Principal funding sources

The principal sources of funding during years when there is no conference is the annual membership fee. During years when there is a conference, the principal sources of funding are membership fees and registration fees.

Approved by order of the board of trustees on 30th June 2015 and signed on its behalf by:

J Burton - Trustee

European Survey Research Association

**Statement of Financial Activities
for the period 2nd November 2013 to 31st December 2014**

	Notes	period 2/11/13 to 31/12/14 Unrestricted fund £	year ended 1/11/13 Total funds £
INCOMING RESOURCES			
Incoming resources from generated funds			
Voluntary income		2,793	76,502
Activities for generating funds	2	-	108,035
Other incoming resources		84	-
Total incoming resources		2,877	184,537
RESOURCES EXPENDED			
Costs of generating funds			
Fundraising trading: cost of goods sold and other costs		-	43,962
Charitable activities			
Charitable activity		16,673	28,498
Governance costs		920	1,000
Total resources expended		17,593	73,460
NET INCOMING/(OUTGOING) RESOURCES			
		(14,716)	111,077
RECONCILIATION OF FUNDS			
Total funds brought forward		111,077	-
TOTAL FUNDS CARRIED FORWARD		96,361	111,077

The notes form part of these financial statements

European Survey Research Association

Balance Sheet
At 31st December 2014

	Notes	£	2014 Unrestricted fund £	2013 Total funds £
CURRENT ASSETS				
Debtors	4		14,634	105,646
Cash at bank			82,573	8,751
			<u>97,207</u>	<u>114,397</u>
CREDITORS				
Amounts falling due within one year	5		(846)	(3,320)
NET CURRENT ASSETS				
			<u>96,361</u>	<u>111,077</u>
TOTAL ASSETS LESS CURRENT LIABILITIES				
			96,361	111,077
NET ASSETS				
			<u>96,361</u>	<u>111,077</u>
FUNDS				
Unrestricted funds	6		96,361	111,077
TOTAL FUNDS				
			<u>96,361</u>	<u>111,077</u>

The financial statements were approved by the Board of Trustees on 30th June 2015 and were signed on its behalf by:

J Burton -Trustee

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. ACTIVITIES FOR GENERATING FUNDS

	period 2/11/13 to 31/12/14 £	year ended 1/11/13 £
Educational conference income	-	108,035

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the period ended 31st December 2014 nor for the year ended 1st November 2013 .

Trustees' expenses

There were no trustees' expenses paid for the period ended 31st December 2014 nor for the year ended 1st November 2013 .

4. DEBTORS

	2014 £	2013 £
Amounts falling due within one year:		
Other debtors	14,634	-

Notes to the Financial Statements - continued
for the period 2nd November 2013 to 31st December 2014

4. DEBTORS - continued

	2014 £	2013 £
Amounts falling due after more than one year:		
Other debtors	-	105,646
	<u> </u>	<u> </u>
Aggregate amounts	<u>14,634</u>	<u>105,646</u>

5. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2014 £	2013 £
Other creditors	846	3,320
	<u> </u>	<u> </u>

6. MOVEMENT IN FUNDS

	At 2/11/13 £	Net movement in funds £	At 31/12/14 £
Unrestricted funds			
General fund	111,077	(14,716)	96,361
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>111,077</u>	<u>(14,716)</u>	<u>96,361</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	2,877	(17,593)	(14,716)
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>2,877</u>	<u>(17,593)</u>	<u>(14,716)</u>

European Survey Research Association

**Detailed Statement of Financial Activities
for the period 2nd November 2013 to 31st December 2014**

	period 2/11/13 to 31/12/14 £	year ended 1/11/13 £
INCOMING RESOURCES		
Voluntary income		
Donations	640	65,450
Subscriptions	2,153	11,052
	<hr/>	<hr/>
	2,793	76,502
Activities for generating funds		
Educational conference income	-	108,035
Other incoming resources		
Sundry income	84	-
	<hr/>	<hr/>
Total incoming resources	2,877	184,537
RESOURCES EXPENDED		
Fundraising trading: cost of goods sold and other costs		
Educational conference costs	-	43,962
Charitable activities		
Advertising	-	720
Sundries	-	182
Articles and publications	7,915	7,529
Computer costs	-	2,400
Website costs	4,632	10,016
Entertainment	-	487
Bank and merchant account fees	340	5,033
Exchange rate	1,894	2,131
Travel	1,892	-
	<hr/>	<hr/>
	16,673	28,498
Governance costs		
Accountancy	920	1,000
	<hr/>	<hr/>
Total resources expended	17,593	73,460
	<hr/>	<hr/>
Net (expenditure)/income	(14,716)	111,077
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This page does not form part of the statutory financial statements
